Logging into Workday with Your Company Credentials

As part of our unified Workday system, we have updated the log in process to make it more convenient for associates. Starting September 3, 2024, to log into Workday, you will need to use your company credentials. If you are not sure what your company credentials are, please refer to the chart below based on your brand or company. **All active associates will always choose the SSO log in option.**

Ann Taylor/Ann Taylor Factory

If You Are…	Username	Password
Store Associate (Store Manager and below)	**EmployeeID@anntaylor.com**	Your OrPOS Password
District Manager or above	**FirstName.LastName@anntaylor.com** May contain a number after the LastName if email address is not unique	Your Network Password
Home Office Associate (Non-DC, Non-Field, Non-Store Associates)	**FirstName.LastName@anntaylor.com** May contain a number after the LastName if email address is not unique	Email/Laptop Password

KnitWell Corporate Shared Services and Distribution Centers

If You Are…	Username	Password
DC Hourly Associate	**EmployeeID@ascenaretail.com**	Your Network Password (your prior Workday Password)
DC Supervisor or above	**FirstName.LastName@knitwellgroup.com** May contain a number after the LastName if email address is not unique	Your Network Password
Home Office Associate (Non-DC, Non-Field, Non-Store Associates)	**FirstName.LastName@knitwellgroup.com** May contain a number after the LastName if email address is not unique	Email/Laptop Password

Lane Bryant

If You Are…	Username	Password
Store Associate (Store Manager and below)	**EmployeeID@lanebryant.com**	Your OrPOS Password
District Manager or above	**FirstName.LastName@ lanebryant.com** May contain a number after the LastName if email address is not unique	Your Network Password
Home Office Associate (Non-DC, Non-Field, Non-Store Associates)	**FirstName.LastName@ lanebryant.com** May contain a number after the LastName if email address is not unique	Email/Laptop Password

LOFT/LOFT Outlet

If You Are…	Username	Password
Store Associate (Store Manager and below)	**EmployeeID@loft.com**	Your OrPOS Password
District Manager or above	**FirstName.LastName@loft.com** May contain a number after the LastName if email address is not unique	Your Network Password
Home Office Associate (Non-DC, Non-Field, Non-Store Associates)	**FirstName.LastName@loft.com** May contain a number after the LastName if email address is not unique	Email/Laptop Password

Talbots

If You Are…	Username	Password
Full Price Store Associate (Store Manager and below)	**EmployeeID@talbots.com**	Your Concierge Password
Canada & U.S. Outlet Store Associate (Store Manager and below)	**EmployeeID@talbots.com**	Your Email Password
District Director / District Manager or above	**LaptopUsername@talbots.com**	Your Network Password
Home Office Associate (Non-DC, Non-Field, Non-Store Associates including Knoxville Contact Center associates)	**FirstName.LastName@talbots.com** May contain a number after the LastName if email address is not unique	Email/Laptop Password